Information Technology Task Force 2005

July 15, 2005 9am - 12pm

Agenda

Members Present: Pete Vergot, Jack Battenfield, Ben Beach, Dan Cromer, Diana Hagan, David McKinney, Dave Palmer, Joe Spooner, Jim Syvertsen, Ashley Wood
Technical advisors present: Chris Leopold, Chris Hughes
Members Absent: Allen Wysocki, Mary Duryea, Chris Fooshee, Mike Kanofsky, Jane Luzar

I. Chair Comments
   Thank Team members for their progress and participation and recognize members

II. Reports, Updates and Discussion from Sub committees

1. IT 1997 Report Sub Committee - Joe Spooner, Chair
   two part phase about 75% completed at this time
   Budgets plans etc what got completed most completed

2. On Line survey Sub Committee - Marion Douglas, Chair
   working with Glenn Israel have draft on the web at
   Should be finalized in a week or so after more people look at it.
   Chris Hughes requested specific questions on quality of service for Network services
   currently being offered, Jim Syvertsen recommended unit heads be surveyed specifically

3. Web subcommittee – Jack Battenfield
   Good news in discussions with first discussions. Jack has been meeting with Department
   Chairs in role of Marketing Director. Three have offered to pay resources to pay for web
   support, Dean of Research is ready to fund a position, in general, need for work on the
   Web is well understood.
   Discussion with Servers needed. There is an immediate need for a new server to alleviate
   load on current Web server. Decisions need to be made about backwards compatibility
   with pages using FrontPage extensions (some forms, database access pages, counters,
   etc.)
   Discussion of specific issues with websites on county servers
   Broad band High definition discussion, fully digital high definition system…. – needs to
   show up in report on equipment needs section.
   Quality of Service
   Video News…. Video Committee on Campus
4. **EDIS Subcommittee** – Diana Hagan
   Discussion on Draft Report

5. **Discussion on Software Development**
   Discussion on may need review for hardware funding and software development and the
   communication needed on what is going on and what campus may be able to assist on *
   may need to be included on report…… is there a need for someone to have the
   responsibility to oversee all aspects….. a number of assignments these are the people
   and what they need to do……value to our customers…… clear report with
   diagrams…. Evaluation of what happens annual …..

6. **Discussion - IT staff concerned about the future, mission**

III. Next steps Discussion

1. **Strategies for writing and reporting** Committee of Ashley, Pete, Diana to begin a
   draft…. Web folder set up on ITtaskforce website and on the network at

   `\if-srv-file01\public\ITTaskForce`

   a. need for an organizational charts and others
   b. 

IV. Set dates for future and final sessions

**Carol Cullifer** will send out a request of dates for next sessions….

**Location and Connection info**
On Campus we have the Conference Room in Building 116 (IFAS Communication Services)
reserved. Let Ashley know if you will be attending from there.

For those of you using remote sites we will be using the bridge, make sure the unit you are using
is configured with our gatekeeper.

The Polycom number is 7852456 for this meeting,

The Telephone Dial in number is 352-273-4999. You then will hear a prompt, key in the
conference id 7852456 and press the # key.